



- Version 12.08 for Windows Mobile Classic/Professional based Pocket PC (Touch Screen)

Pocket Personal Resource Planning

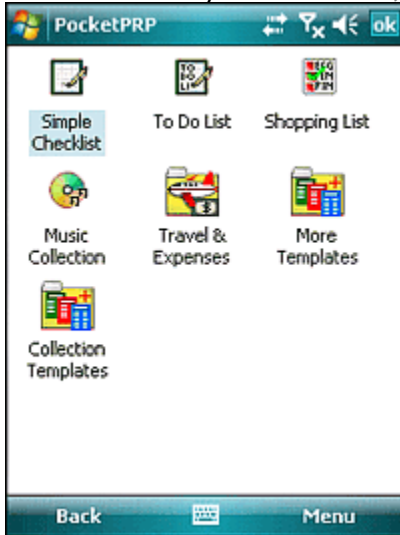
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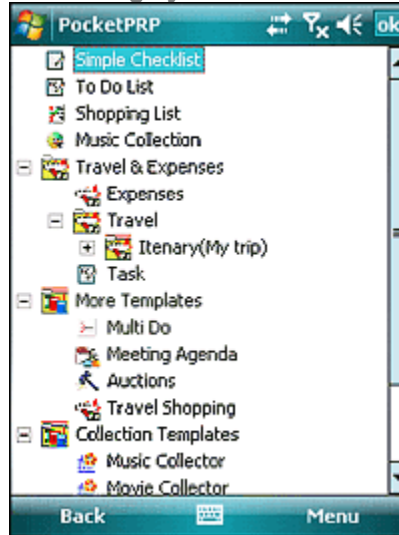
1. PRPList

1.1 List Manager

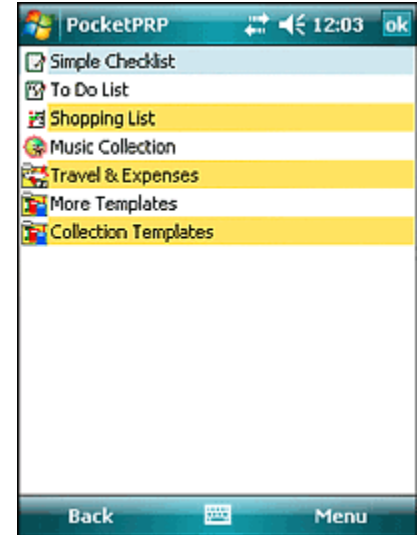
PRPList allows you to Control, Customize & Manage your lists.



Large Icon View



Tree View



Small Icon View

1.2 Creating & Managing Folders:

- To create a new Folder, select the **New Folder** option from the Module menu shown in fig 1.2(a).
- Enter the new Folder name shown in fig 1.2(b).
- You can **Cut, Copy & Paste** a Folder from the main menu or the context menu. Fig 1.2(c).

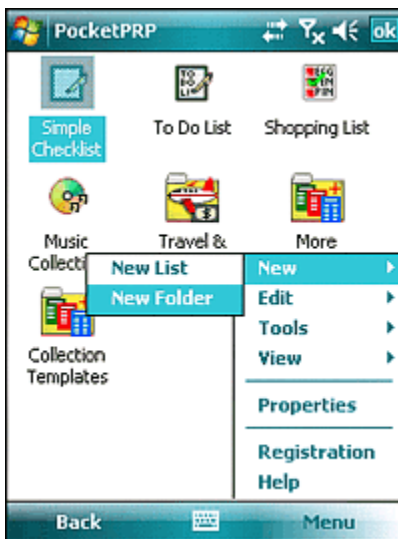


fig 1.2(a)

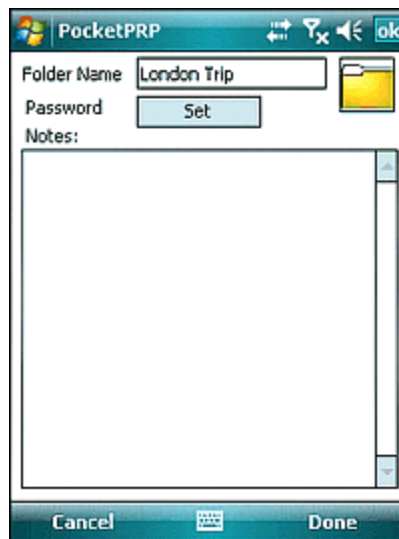


fig 1.2(b)

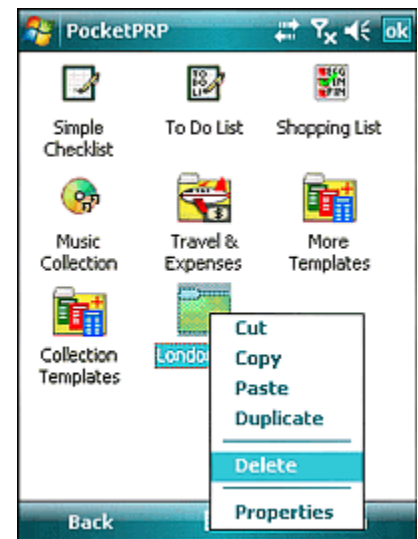


fig 1.2(c)

1.3 Creating & Managing Lists:

The list can be created with the help of list wizard. Lists can be created within any # of nested folders.

To create a new List

- Select the **New List** option from the Module menu as shown in fig 1.3(a).
- Select type of List to be added into the list as shown in fig 1.3(b).

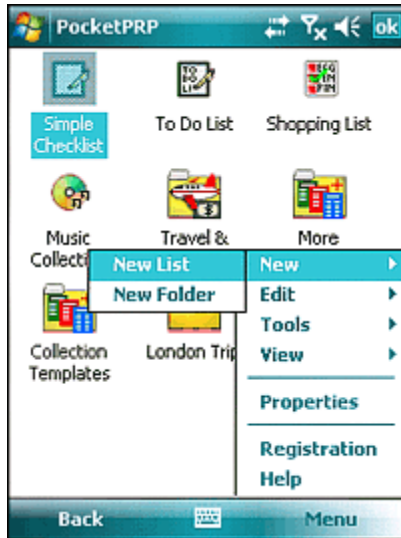


fig 1.3(a)

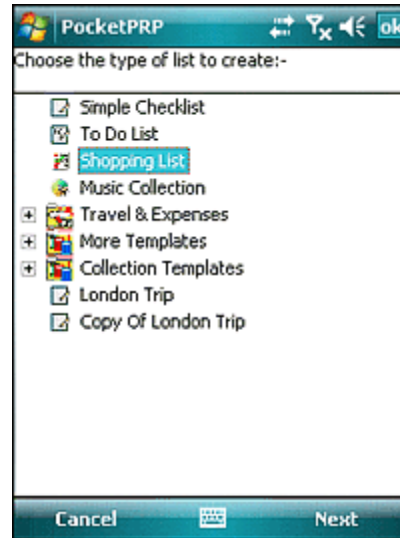


fig 1.3(b)

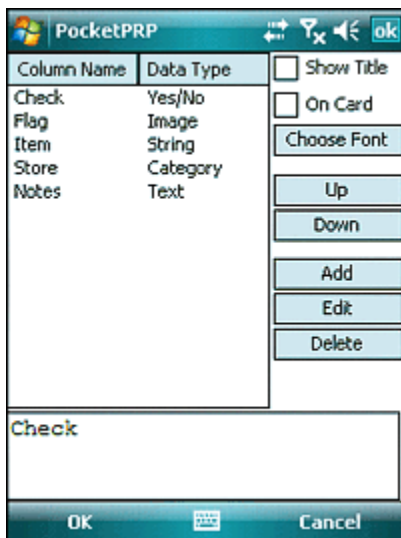


fig 1.3(c)

- A List of default columns is available. You can add new columns to the list or Edit/Remove columns.
- You can modify the Column, Font, and Order of Columns even after creating the list from the wizard. For more information see the [1.6 List Properties](#) section.
- Each item in the List will inherit the List Card View. You can customize the Card View of the List (Default - inherited by list items).
- By selecting On Card for a particular Column/Field will display the Column/Field on the Card view as shown in fig 1.3 (c).

1.4 Creating and managing Items:

- To add item to the List select the New Item option from the menu as shown in fig 1.4(a).
- Tap on fields tab. See fig 1.4(b).
- Tap on OK to save & return to the Card View fig 1.4(c).
- Card view is quick view of a particular item.

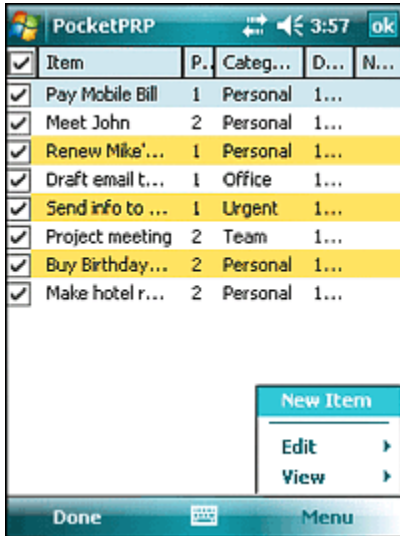


fig 1.4(a)

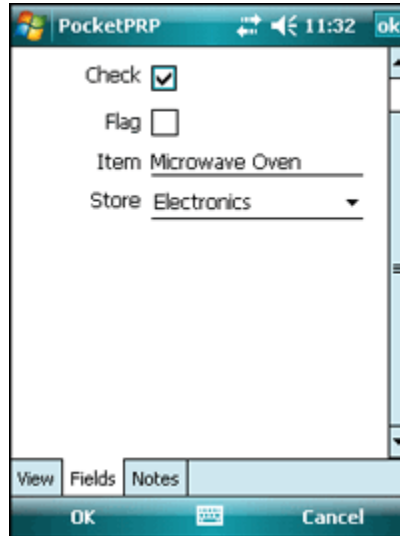


fig 1.4(b)



fig 1.4(c)



fig 1.4(d)

Following are some more Functions that you can perform on the List

1. **Select All:** This will select all the items of the List.
2. **Check Selected Item(s):** This will check only selected item(s) in the Selection bar in case there is a Check (Yes/No) Column is available in the List. You can load the Selection bar from View-> Multi Select Bar menu. Please see fig 1.4(d).
3. **Uncheck Selected Item(s):** Similar to Check Selected items, you can uncheck selected items from the List.
4. **Delete:** This will delete the items selected in the Selection Bar.
5. **Duplicate:** Duplicate the selected item.

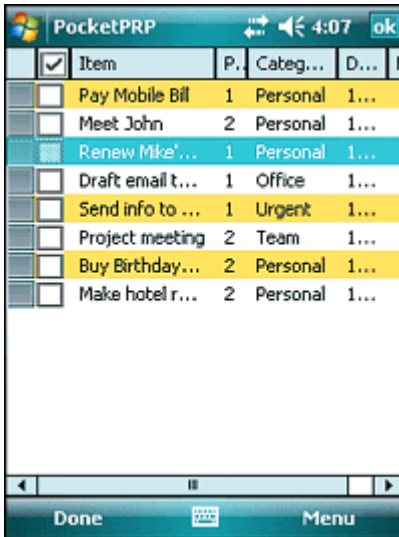


fig 1.4(h)

Multi Select Bar :-

- Use the Multi Select Bar to select the items from the list in order to perform any function on the selected items. .
- Select View->Multi Select Bar from module menu.

1.5 More tools to Manage List:

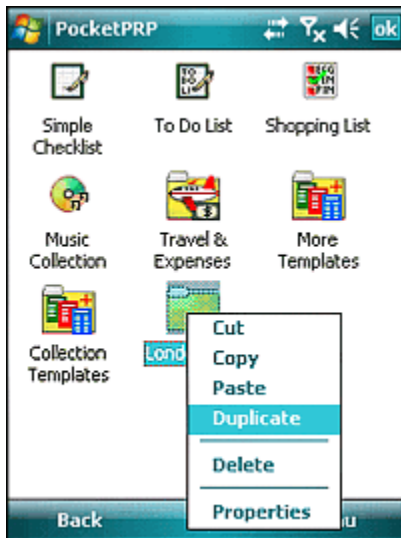


fig 1.5(a)

Following functions are available for any Folder/List :-

- **Duplicate**
- **Delete**
- **Cut/Paste**
- **Copy/Paste**



fig 1.5(b)

- **Add/Edit note to the List** and view the note by selecting **Notes** from the tab.
- Please see fig 1.5(b).

1.6 List Properties:

List Properties allow you to...

1. Change List Icon.
2. Set the default Card layout for all the Items in the list.
3. Set default values for all the items. For example if you enter any data in a particular field (column), this data will be available in that field when go on to add a new Item.
4. Set note to the list.
5. Set/Change list Password.
6. Set List Caption

Similarly to change icon of Folder selects the Folder Properties from the menu or by Tap & Hold on the Folder. Choose from the list of icons displayed.

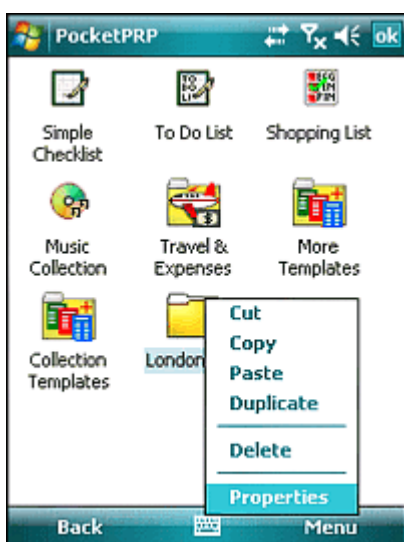


fig 1.6(a)

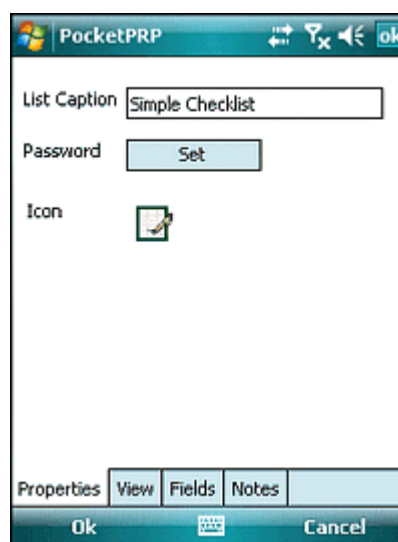
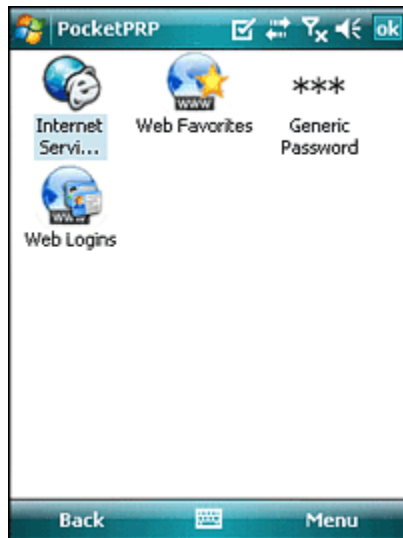


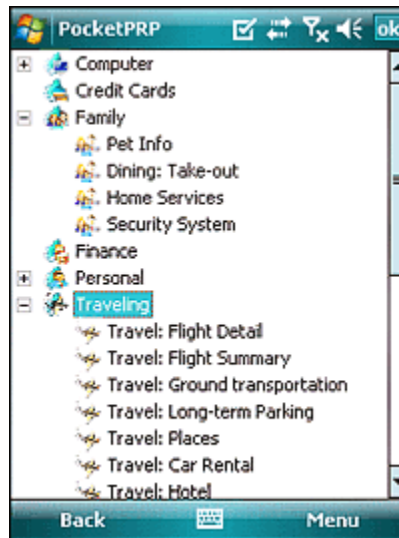
fig 1.6(b)

2. Wallet

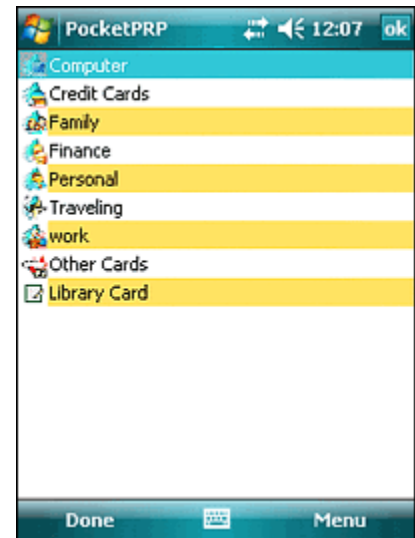
Wallet is a secure Personal information Manager with 256-bit AES Encryption.



Large Icon View



Tree View



Small Icon View

2.1 Creating Wallet Cards:

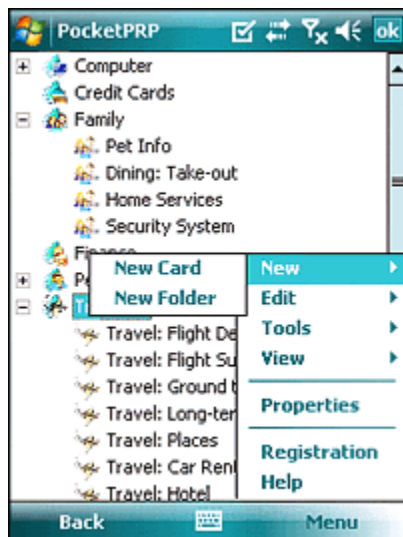


fig 2.1(a)

- Create a new wallet card by selecting **New Card** from the sub menu
- A list of Card template will be displayed as Tree View showed above.
- After you have selected the Template & the Next button for setting default values, changing card layout, setting password etc. Please see the Wallet Card Properties section **2.3** for more information on this.

2.2 Managing Wallet Cards:

Card View

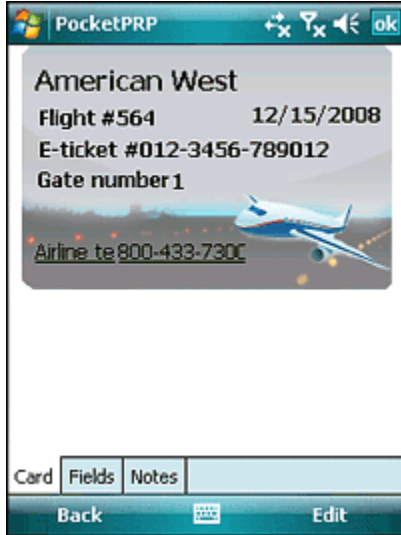


fig 2.2(a)

- Information is displayed on a Card View & it can be customized to make it similar to the actual Card
- To customize the card select Edit from the menu & then in the Card View uncheck Use Template checkbox. Edit button will be activate as soon as you uncheck the Use Template checkbox.
- Here you can customize the Card Layout by moving the items on the card.
- To change font, color, Hide/Show title of item, Hide/Show a item on the card tap on the Edit Button.

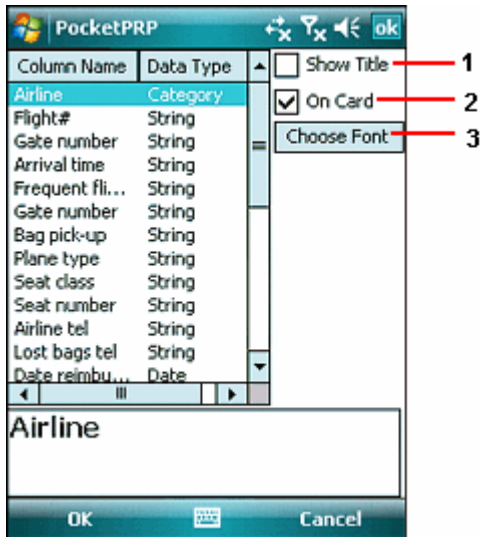


fig 2.2(b)

Card Edit options.

1. **Show Title:** Select the Column & select/deselect "Show Title" to Hide/ Show field name/title on the Card.
2. **On Card:** Select the Column & select/deselect "On Card" to Hide/ Show item/field value on the Card.
3. **Choose Font:** Set font for respective Field/Column as to be displayed on the Card

2.3 Wallet Card Properties:

- You can access properties of Card from the Context Menu or the Main Menu as shown in fig 2.3(a).
- The Property window will appear as shown in fig 2.3(b).

Wallet Properties allow you to...

1. Change Card Icon.
2. Set the default Card layout.
3. Set default values for all the items. For example if you enter any data in a particular field (column), this data will be available in that field when go on to add a new Item.
4. Set note to the list.
5. Set/Change Card Password.
6. Set Card Name

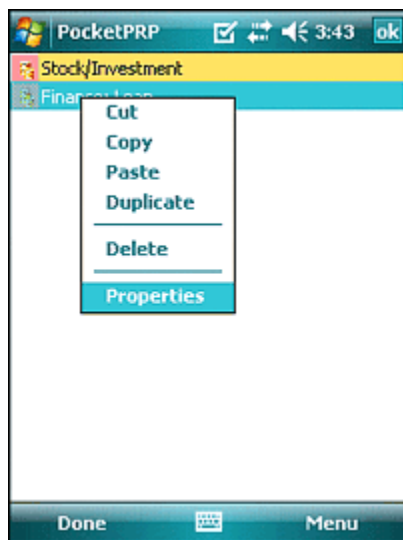


fig 2.3(a)

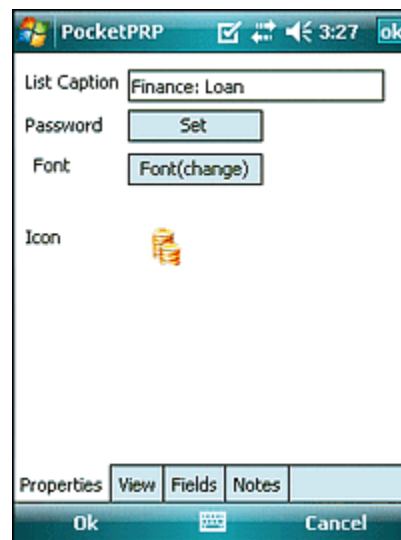


fig 2.3(b)

3. Templates Wallet Card/List

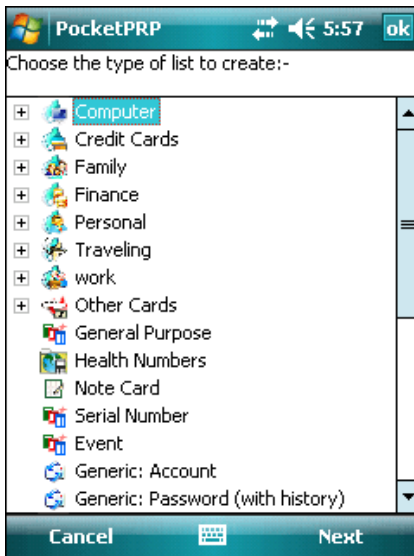


fig 3.1(a)

To view Card Templates select View --> Template from menu. List of templates will generate. Please see fig 3.1(a).

The card layout, fields/columns, default values & other properties of a template can be inherited from the template to any New Card.

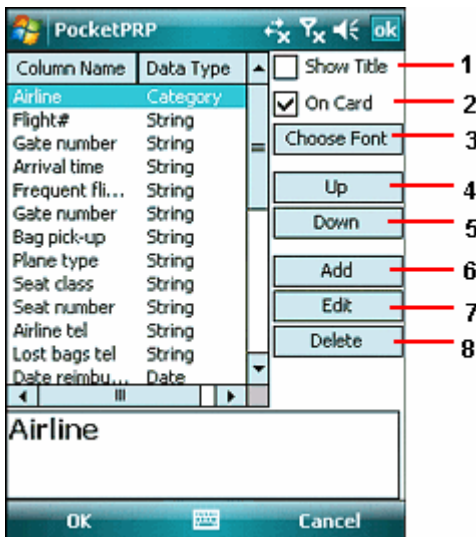


fig 3.1(b)

Edit Card View

- Show Title:** Select the Column & select/deselect "Show Title" to Hide/ Show field name/title on the Card.
- On Card:** Select the Column & select/deselect "On Card" to Hide/ Show item/field value on the Card.
- Choose Font:** Set font for respective Field/Column as to be displayed on the Card
- Up:** Move column up in the order as to be seen in the Edit View or Details view.
- Down:** Move column down in the order as to be seen in the Edit View or Details view.
- Add:** Add new column to the List/Card
- Edit:** Edit column of the List/Card
- Delete:** Edit column from List/Card



fig 3.1(c)

Copy values, Load URLs or Hide/Unhide password by using the Tap & Hold function on the card.

4. Setting/Changing Password

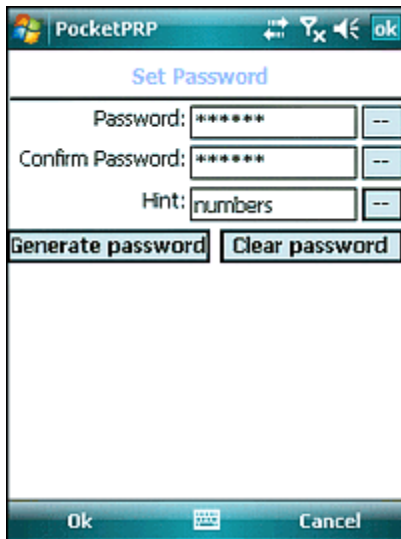


fig 4.5(a)

- To assign password to list/wallet cards, select the list/wallet from the Context menu (tap & hold on the list/wallet cards).
- Select properties. Tap on **Set** to set the password.

Set / Change Password.

- You can Set/Change password for the list by selecting Set Password/Change Password either from the Menu or from the Context menu (tap & hold on the list).
- With the **Generate password** option you can generate random passwords.
- Set Hint for the password. This will be required to recall the password in case you have forgotten it.
- You can see fig 4.5(b) for the same.

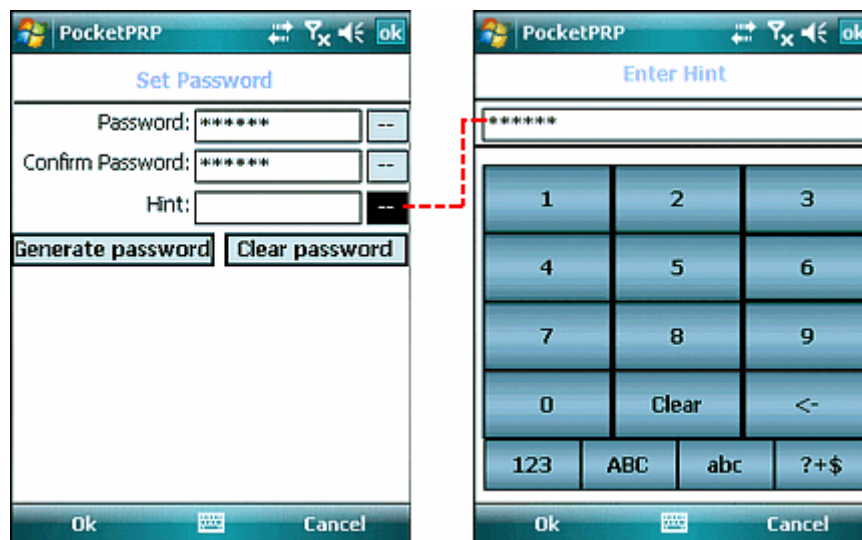


fig 4.5(b)

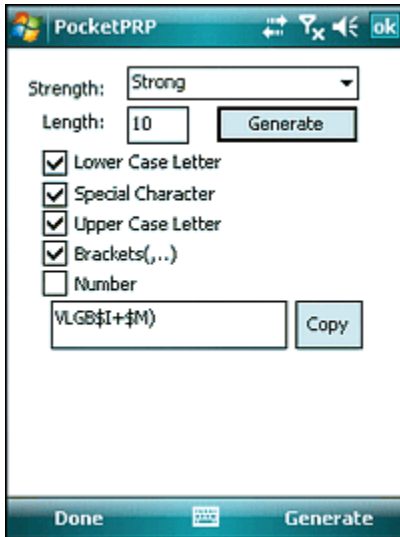


fig 4.5(c)

To generate a password:-

- Set your criteria for the password as shown.
- Select 'Generate'.
- Copy the Generated password or 'Generate' a new one.
- This can also be used to generate password for any login e.g. Email accounts, IPins etc. & not only List or Wallet.

Data types:

- Following is the list of supported Data Types for List & Card.

String
Number
Email
State
Amount

Link
Time
Category
Image

Yes/No
Pin
Date
Reminder

- Sample Categories.

Card Type
Airport

Account Type
Expenses

Airline
Web Site

5. My PRP

5.1 Installation:

Requirements:

- MS ActiveSync Software on your desktop PC and make sure your device is connected with Desktop PC.

Steps to Install PocketPRP.

- Run **PocketPRP.exe** and follow instructions.
- When finished, go to Start Menu>>Program, here you will see the Icon of PocketPRP.

Steps to Uninstall PocketPRP program.

To remove the product from your Pocket PC:

- Go to **Start menu >> Settings.**
- Select **System** Tab and tap on **Remove Programs.**
- Select PocketPRP from the list and tap on the Remove button.
- Choose **"Yes"** to confirm removing.
- Similarly you can uninstall all the PRP programs one-by-one.

5.2 Register:

On purchasing the package you will receive a key. You will have to register using this key. To register PocketPRP:

- Tap on Buy/register from the Menu. Please refer fig 5.2(a).
- Enter the key using the keyboard.
- Tap on "OK".



fig 5.2(a)

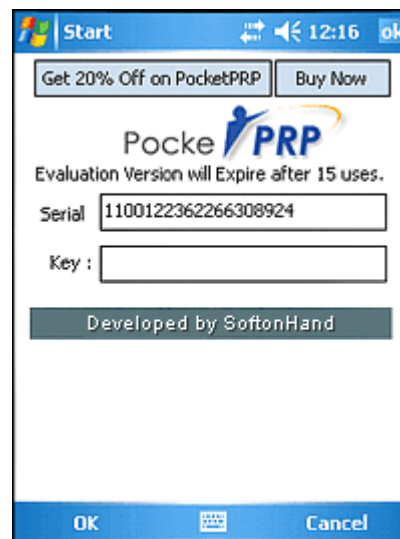


fig 5.2(b)